

Safeguarding

The school uses the KCC templates and personalises them for all safeguarding policies.

Policies for the protection and care of children are reviewed and updated as part of a cycle. The child protection policy has been recently reviewed and updated (Term 1 2020). We also have in place policies to ensure that children are kept safe and secure. These include the Anti-bully policy, Health and Safety policy, Safe recruitment policy, Online safety, Positive handling policy and Behaviour policy. We also follow the latest guidance from the DfE for Looked After Children.

When children go off site for day trips and visits, a Risk Assessment is carried out to take into account potential dangers and risks which may need to be planned for, included in this is a level of security threat and run, hide procedures. When leaving the school ground adults take with them a first air kit and any individual child's medication which is usually pupil ratio is also more than sufficient. Risk assessments are shared with the adults attending the visit and copy is given to the Headteacher for record keeping.

The school's Child Protection Policy aims to ensure that all pupils remain safe from harm and outlines how the school is committed to playing a full and active part in the multi-agency response to safeguarding concerns.

All staff and Governors are DBS checked before starting work school and voluntary helpers also receive an enhanced DBS check depending on how much time they spend in school. There is an office member of staff who is in charge of maintaining these checks and record keeping. Any volunteer who work with children do so in open area, in sight of other members of staff.

Staff are vigilant and listen to children. Children are given time to reflect and regular reminded of their behaviour towards one and other during Collective Worship. If a child wishes to anonymously share a concern, they may put it in the school worry box which is monitored by the Headteacher, talk to any member or share their concerns.

If an adult has any concerns about a pupil, these are shared with the class teacher and Designated Safeguarding Lead (The Headteacher). There is always a DSL available on site or by phone as there are also two deputy DSL's. Recording systems are in place and children on Child Protection Plans have their own confidential records kept to share with the DSL and Social Services at Child Protection meetings. Records are kept in a locked filing cabinet, in a locked room and the key is stored securely. If there is the need to do so, the DSL would make contact with any additional agencies for support and advice including the police or Kent Children's Safeguarding Service.

Safeguarding children is a school priority and staff have access to current information updates in the staff room safeguarding and child protection folder which also referred to during staff meeting time to ensure are aware of current policy, procedures and indicators of abuse. Copies of essential paper are also held in each class. All staff have an annual child protection and on line safety update. Lead DSL and deputy's attend conferences and refresher courses in line with KCC policy