



COMPASSION, ACCEPTANCE, RESPONSIBILITY, FORGIVENESS, TRUST

10th September 2015

Dear Parent,

We should like to take this opportunity to once again welcome all new children and their families who have joined us this term.

Please find enclosed the following:

- Data Collection Sheet for your child
- Information regarding the data protection act (Privacy Notice)
- Letter regarding internet use and permission slip
- Using Images of Children (letter & consent form)
- Ethnic Monitoring Questionnaire
- Questionnaire regarding collection and recording of pupils' first language
- Home School Agreement

We would be grateful if you could check that all details given on the data collection sheet are correct and amend where necessary. Please return this sheet to the school by Tuesday 15th September, to enable our records to be updated. **Could you please note on the data sheet your child's method of transport to school i.e. walk or car etc. and also an email address if you have one.** (E-mail addresses once recorded on our system will appear in the 'work address phone/email' section of the data sheet due to its generic layout).

Please also return 'Using Images of Children' consent form, Ethnic Monitoring Questionnaire, First Language Questionnaire, Home School Agreement and the internet permission slip at the same time.

It is important for us to receive the consent form 'Using Images of Children' by the above date in order for your child's photo to be taken by the KM photographer who will be visiting the school on Monday 5th October.

Thank you for your assistance; please do not hesitate to contact the school should you have any queries.

Yours sincerely,

Miss Grima
Headteacher

Encs.