



## Our Christian Values

God teaches us to forgive and always accept forgiveness

We receive the Christian way of life as a gift from God

We believe and trust in God who loves each one of us

We are all unique children of God

Whatever you wish that men would do to you do to them

We are all equally precious and loved by God

# CHARGING AND REMISSIONS POLICY

## INTRODUCTION

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards the personal and social education of the pupils within our school.

The Governing Body aims to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils and as additional optional extras.

## CHARGES

The Governing Body will, wherever possible, seek not to apply charges. However, they reserve the right to make a charge in the following circumstances for activities organised by the school.

## SCHOOL JOURNEYS IN SCHOOL HOURS

The Board and Lodging element of a School Journey or residential activity arranged to take place during school hours.

## ACTIVITIES OUTSIDE SCHOOL HOURS

The full cost to each pupil of the following activities deemed to be optional extras i.e. they are not provided to fulfil statutory duties relating to the National Curriculum or to Religious Education, taking place outside school hours: Club Activities, which may vary from time to time.

## INDIVIDUAL INSTRUMENTAL TUITION

The cost to the pupil for providing any individual instrumental tuition which may be arranged.

## **CHARGING IN KIND**

The cost of materials or ingredients (or the provision of them by parents) for the following curricular activities: Cookery, Needlework or Craft. The Governing Body may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

## **GENERAL**

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.

Nothing in the above Policy Statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils e.g. to fund specific activities such as Swimming Classes, and occasional Field Trips, and children would not be excluded if parents did not make voluntary contribution. However if sufficient funds are not received by the school from parents then the visit described would unfortunately have to be cancelled as the school and the LA do not hold additional funds for this purpose.

## **REMISSIONS**

Where the parents of a student are in receipt of the following support payments:

- Universal Credit
- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);
- Child Tax Credit (without Working Tax Credit) and an annual income below £16,190
- Income Related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999

the Governing Body will remit in full the cost of board and lodging for any residential activity that it organises for the student if the activity is deemed to take place within school hours.

In other circumstances there may be cases of family hardship which made it impossible for students to participate in particular activities for which a charge is made. In such cases parents may approach the Headteacher in strict confidence for a remission of charges either in part or in full. The Governors will attempt to deal with all such cases sympathetically.

*F/admin/Policy/ChargRem/6thApril2010*

*Updated November 2013*

*May 2015*